



LUDLOW TOWN COUNCIL AGENDA

SERVICES COMMITTEE

To: All Members of the Council, Deputy Town Clerk, DLF Supervisor,
Unitary Councillors, Press

Contact: Gina Wilding, Town Clerk

Ludlow Town Council, The Guildhall, Mill Street, Ludlow, SY8 1AZ

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Despatch date: Wednesday 5th April 2023

You are summoned to attend a meeting of the
Services Committee on
Wednesday 12th April 2023 at 7pm
In the Clun Room, at Ludlow Mascall Centre, Lower Galdeford

Gina Wilding

Gina Wilding
Town Clerk

Key Agenda Items:

- Cyclist & Pedestrian Safety Awareness for Drivers
- Grave digging work & charges
- Overnight market electricity charges
- Housman play area safety surface

The public may speak at this meeting

In Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **WELCOME FROM THE CHAIR & ESSENTIAL HOUSEKEEPING INFORMATION**

To receive a welcome from Chairman of the Committee, Councillor Beverley Waite and a verbal description on the relevant fire exits and procedure.

For fire safety purposes, all attendees of this meeting were asked to give their name upon entry.

2. **RECORDING OF MEETINGS**

Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

3. **APOLOGIES**

To receive apologies from members of the Committee.

4. **DECLARATIONS OF INTEREST**

To receive the declarations of interests from Members of the Committee:

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the meeting temporarily prior to the commencement of the debate.

5. **PUBLIC OPEN SESSION (15 MINUTES)**

Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee, or to raise any issues of concern.

6. **LUDLOW'S UNITARY COUNCILLORS SESSION**

Ludlow's Unitary Councillors are invited to provide a short update on Shropshire Council matters relating to Ludlow.

7. **MINUTES**

To approve as a correct record the open and closed minutes of **Services Committee** minutes of Wednesday 1st March 2023.

8. **ITEMS TO ACTION**

To note the items to action sheet from Wednesday 1st March 2023.



ITEM	Attachment
<p>9. <u>CYCLIST & PEDESTRIAN SAFETY AWARENESS FOR DRIVERS</u> To consider sharing information regarding the new Highway Code on the Ludlow Town Council website.</p>	1
<p>10. <u>GRAVE DIGGING WORKS AND CHARGES</u> To consider a second fee option for grave digging works.</p>	2
<p>11. <u>LUDLOW MARKET UPDATE</u></p> <ul style="list-style-type: none"> a) To consider the update from the Market Manager. b) To note the information provided by NABMA. c) To consider introducing a bad weather policy for whole market lets & to approve a refund to the organiser of the cancelled market. 	3
<p>12. <u>OVERNIGHT MARKET ELECTRICITY CHARGES</u> To amend the fee description to read: Overnight electric usage (including pitch fee)</p>	4
<p>13. <u>HOUSMAN PLAY AREA SAFETY SURFACE</u></p> <ul style="list-style-type: none"> a) To consider the quotations provided to top up the bark levels in line with health and safety requirements. b) To note future works required to the safety surface. 	5
<p>14. <u>EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</u> The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</p>	
<p>15. <u>WHEELER ROAD RECREATION AREA</u></p> <ul style="list-style-type: none"> a) To consider the planting of a replacement tree. b) To consider the replacement of a damaged bench. 	6
<p>16. <u>TREE STUMP REMOVAL IN CASTLE GARDENS</u> To consider the quotation for the removal of a tree stump.</p>	7
<p>17. <u>TREE SURVEY QUOTATIONS</u> To consider the quotations received for the biennial tree survey.</p>	8



18. **GROUNDWORKS AT LINNEY RIVERSIDE PARK**
To consider the quotation for the works.

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M e m b e r s h i p

Councillors B. Waite (Chairman), Childs, Garner (Vice Chair), Gill, Ginger, Jones, Laurie, Lyle, O'Neill, Parry, and S Waite.

Notes

The next Services Committee meeting will be held on Wednesday 14th June 2023.